

**Regular Board Meeting Minutes
Hollister School District
December 14, 2021
6:00PM**

**2690 Cienega Road
Hollister, CA 95023**

Via live Youtube stream at <https://boardmeeting.hesd.org>

Closed Session: 5:00 PM

Open Session: 6:00 PM

Closed Session: 8:30 PM

1. Call Meeting to Order
The meeting was called to order at 5:00 pm by President Jan Grist.
2. Roll Call
Roll call was taken by President Grist. All five trustees were present.
3. Public Comments for Closed Session
No public comment for closed session.
4. Convene to Closed Session
Meeting convened to closed session.
5. Call Meeting Back to Order
Meeting was called back to order by President Grist.
6. Flag Salute
President Grist led the flag salute.
7. Staff and Student Recognition: Cerra Vista School
Principal Dr. Colleen Myers recognized students for their exemplary student work. Dr. Myers also recognized the work of Adina Austin, Mental Health Therapist at Cerra Vista and 4th Grade Teacher, Jeff Deacon.
8. Closed Session Announcements
No announcements
9. Annual Organization Meeting of the Board of Trustees
 - 9.a. Recognition of Outgoing Officers
Superintendent Erika Sanchez recognized the work and dedication of Trustee Carla Torres-DeLuna as Board Clerk during the time she served as she moved on to becoming

Board President during this regular board meeting. Superintendent Sanchez recognized and thanked Trustee Jan Grist as Board President for her work and her dedication in the last year, as well.

9.b. Election of the Board Officers

Trustee Elizabeth Martinez made a motion to nominate Lisa Marks as Board Clerk.

Trustee Cathy Toste seconded the motion. 5-0

9.c. Approval of Board Meeting Calendar 2022

Superintendent Sanchez presented the 2022 regular board meeting calendar.

Superintendent Sanchez suggested that the Board had the option to either return to closed session before open session and have one closed session only, or keep both 'before and after' closed session meetings. Trustee Grist suggested keeping the closed session to one hour before the regular meeting, and if there is a subject that needed to be discussed longer, the Board should have a special board meeting. Trustee Martinez said it had been beneficial to do both 'before and after' because the 'after' meeting allowed for further discussion of items. Trustee Toste said she would be open to either, but she would rather have everyone more focused and have one closed session before the meeting only. Clerk Lisa Marks asked for the 'before' meeting, with the ability to have a disciplined stop time for the 'after' meeting, if needed. President Carla Torres-DeLuna expressed that she could come earlier if needed, but she is okay with the 5:00 to 6:00 pm closed session, and the hard stop time of 10 pm when needed.

Trustee Martinez motioned to approve the Board Meeting Calendar 2022 as presented.

Clerk Marks seconded the motion. 5-0

9.d. Hollister School District Governance Team Norms

Superintendent Sanchez presented norms that the Board agreed to focus on as a Governing Board at a workshop on November 22, 2021. Superintendent Sanchez reminded the Board that part of their chosen norms included focusing on students, encouraging each others' voices, and remaining respectful and modeling these behaviors. Superintendent Sanchez presented placemats that would help remind the Board of the norms to follow going forward. Trustee Grist commended the Board for doing a good job with creating their norms.

9.e. Hollister School District Draft Vision and Draft Mission

Superintendent Sanchez presented the draft form of the district vision and mission that she said would be shared with the community of parents and staff to get feedback to bring back to the Board.

10. Approve the Agenda

Clerk Marks motioned to approve the agenda and move item 11.a. up the list of reports.

Trustee Toste seconded the motion. 5-0

11. Reports

11.a. Report on 2020 Census and Redistricting

Nicole Tucker, attorney with AALRR presented a report from Cooperative Strategies on the 2020 census and redistricting. Ms. Tucker presented demographic information including the demographic percentages of current trustee areas. Ms. Tucker agreed to

present at another meeting in January to review options to factor in statistics and what those would look like for our different communities and our minority populations, if needed. President Torres-DeLuna asked for big color maps from the demographer and a community meeting option, to which Ms. Tucker agreed. Ms. Tucker reminded the Board that Cooperative Strategies would be the company that HSD would continue to work with and assured the Board that the demographer, who is trained and specialized in creating the maps, would help fulfill the request for maps.

11.b. Report on Social/Emotional Process & Professional Development

Assistant Superintendent, Kip Ward, introduced members of the Social/Emotional Team to share their regular updates. School Counselor, Daniel Romero, first acknowledged the entire Social/Emotional Team of Hollister District, who include: Mental Health Therapist, Adina Austin, Social Worker, Eliana Delgadillo, Mental Health Therapist, Magali Medina, Mental Health Therapist, Pavandeep Sandhu, Mental Health Therapist, Lucia Aleman, School Counselor, Rafael Garcia-Zendejas, School Counselor, Joel Cuevas, School Counselor, Nalleli Elizalde, School Counselor, Luis Arguello, School Social Worker, Bianca Soto, and School Counselor, Veronica Gonzalez. School Social Worker, Eliana Delgadillo presented data which included increased numbers of students needing services that have gone up since September's board meeting. Ms. Delgadillo described the variety of trainings that have been completed plus upcoming trainings in 2022 to ensure comprehensive services for students. Ms. Delgadillo also described the survey that was shared to obtain feedback from the staff at each school site. Mental Health Therapist, Adina Austin, described the protocol that has been put in place at each site since the start of the school year. Ms. Delgadillo described the trends that the team is seeing at the different grade levels.

11.c. Report on Number of Classrooms and Enrollment, District-wide

Superintendent Sanchez presented a report on the amount of available space in the district at each school site, including enrollment numbers and the needs of the district, as the next school year approaches.

12. Consent Items

12.a. Approval of Personnel Report December 2021

12.b. Approval of Community Advisory Committee (CAC) Representative

12.c. Approval of Investment of Funds Report Quarter Ending September 30, 2021

12.d. Approval of Board Warrants

12.e. Approval of New Contracts Under \$15,000 Monthly Report

12.f. Approval of Agreement with Silke Communications

12.g. Approval of Agreement with Kathia Herrera/Forxa

Clerk Marks motioned to approve consent items 12.a. through 12.g. Trustee Grist seconded the motion. 5-0

13. Approval of Minutes for November 16, 2021 Regular Board Meeting

Trustee Grist motioned to approve Minutes for November 16, 2021 Regular Board Meeting. Trustee Toste seconded the motion. 5-0

14. Discussion/Action Items

14.a. Discussion and Approval of 2021-2022 First Interim

Superintendent Sanchez introduced Interim Fiscal Services Director, Lisa Wiggins, and consultant Laura Pham, to conduct and complete the first interim report to the Board. Interim Director Lisa Wiggins presented the current year's first interim budget report and multi-year projections. Trustee Grist asked if the twelve PE teachers were included in the budgeted report. Superintendent Sanchez explained that they are not. Trustee Grist motioned to approve 2021-2022 First Interim. Trustee Martinez seconded the motion. 5-0

14.b. Discussion of AB 361 and Executive Order N-15-21

Superintendent Sanchez explained AB 361 and the Executive Order N-15-21 which requires a roll call vote to keep the regular January board meeting open, or to keep the meeting closed to in-person visitors. During this item, the Board took a call from a community member by the name of Jonathan. Caller Jonathan expressed a public comment, and his frustration with the Governing Board. Jonathan claimed to speak on behalf of parents, staff, and community members who are also concerned and frustrated with the Board regarding the financial accountability of the district's budget. Roll Call Vote: Trustee Grist, Trustee Toste, Clerk Marks, Trustee Martinez, and President Torres-DeLuna all agreed to keep the regular board meeting open to the public in January.

14.c. Discussion and Approval of Second Reading of Updated Administrative Regulation 5145.71 Title IX Complaint Procedures

Superintendent Sanchez explained that this is a second reading of the complaint procedures with regard to Title IX.

Clerk Marks motioned to approve Second Reading of Updated Administrative Regulation 5145.71 Title IX Complaint Procedures. Trustee Martinez seconded the motion. 5-0

14.d. Discussion and Approval of Educator Effectiveness Plan

Superintendent Sanchez explained that the Educator Effectiveness Plan includes an expenditure plan of \$1,236,000 towards resources, including mentorship through the new teacher induction program for new teachers; support for administrators when engaging in EUREKA Math curriculum; funding for professional learning communities to plan; trauma informed practices; and decreasing suspensions for special education students by providing intensive behavioral training and support.

Trustee Grist motioned to approve the Educator Effectiveness Plan. Trustee Toste seconded the motion. 5-0

14.e. Discussion and Approval of Governance Calendar

Superintendent Sanchez presented the edits and updates of the Governance Calendar for the year.

Clerk Marks motioned to approve the Governance Calendar. Trustee Grist seconded the motion. 5-0

14.f. Discussion and Approval of Tort Claim-Minor Student vs. Hollister School District

Superintendent Sanchez explained the tort claim process and the financial responsibility of the district.

Trustee Grist motioned to approve the Tort Claim-Minor Student vs. Hollister School District. Trustee Toste seconded the motion. 5-0

14.g. Approval of Board Member, Site Engagement Calendar

Superintendent Sanchez explained the purpose of the calendar that included site visits by two Board members per month, and shared a draft form of a meeting schedule that is set to begin in March, with a meeting held monthly, through November. The Board requested the item be brought back to an upcoming regular board meeting so that Superintendent Sanchez could consult with principals regarding which dates they prefer for site visits. Superintendent Sanchez agreed to bring the item back in the future. No vote was taken.

15. Board Member Reports

Trustee Grist reported she would be attending a luncheon at Marguerite Maze Middle School the following day. Trustee Martinez had no report. Trustee Toste reported that she visited Navigator School and RO Hardin School with President Torres-DeLuna. Clerk Marks did not have anything to report. President Torres-DeLuna reported that she toured Navigator School and RO Hardin School with Trustee Toste and was able to see some classrooms.

16. Future Agenda Items

Clerk Marks asked for a future date for the Governing Board of Trustees of San Benito High School to conduct a joint meeting with Hollister School District's Governing Board of Trustees. Trustee Grist asked for a presentation on grading and retention in February. Trustee Grist would like to see the failure rates at Rancho San Justo and Marguerite Maze Middle Schools. Clerk Marks asked that a survey to parents should go out to determine what the district is doing right and what the district could improve on.

17. Announcements/Reminder

No announcements or reminders.

18. Superintendent's Report

Superintendent Sanchez reported the timeline and the course of events that led the district to the current financial status it is facing today.

19. Convene to Closed Session

The Board and Superintendent Sanchez convened to closed session.

20. Call Meeting Back to Order

Meeting was called back to order.

21. Closed Session Announcements

No closed session announcements.

22. Adjournment

Meeting was adjourned.